

Village of Bloomfield Board of Trustees Meeting of August 23, 2017

Present were Mayor Mark Falsone, DPW Supervisor Brian Rayburn and Trustees, Gail Harrington and Dave Conklin, Dan Morley and Scott Kimball.

August Board Meeting opened at 5:30

Minutes: The minutes of the June meeting were approved as amended.

Mayor's report:

1. The new code book including zoning, policy, and local laws have been distributed. Almost all of the credit on completing this book is given to Kathy Conradt. By completing this during her time in the office on her own time it has saved the village a substantial amount of money.
2. Sales tax took a one percent decrease and is down \$500.
3. The last Shared Services meeting took place and overall it was found to be a positive experience. Panel ideas saved the county approximately one million dollars. Combining services within the Town and City of Canandaigua will save those residents upwards of four million dollars. The governor's office was very impressed with Ontario County and its municipalities, deeming it one of the best plans produced in the state. There is a continuing legacy of shared services in the area.
4. Main Street water line replacement project is to start the first week of September. It will be continuous until completion, hopefully at the end of October. A letter which had been drawn up by Chatfield Engineers and the Mayor was sent to residents directly impacted by the project. Brian Rayburn and Mark Falsone are resident contacts for the project. Greg Emerson is the job supervisor.
5. The Ontario County Sheriff office responded to the letter for increased patrol in the village. Patrol cars have been seen throughout the village and parked at the Catholic Church parking lot.

New York State Retirement Resolution: The NYS Retirement System requires the annual adoption of resolutions 90 days after the beginning of the new fiscal year, using their forms, to determine the average workday for employees and elected/appointed officials.

- a. No change is proposed for this year.
- b. Mayor Falsone offer the following resolutions which were seconded by Trustee Harrington that the Village of Bloomfield Board of Trustees adopt a standard work day of 8 hours for employees in public works, water and sewer operators, laborer and a standard work day of 6 hours for elected/appointed officials for the following officials in the retirements system-Laura Andolino, Gail Harrington, Margaret Gochenaur, Brian Rayburn and Scott Kimball. The Roll call vote was: Trustee Morley- yes, Trustee Conklin-yes, DPW Supervisor Brian Rayburn- yes, Trustee Harrington- yes, Trustee Kimball-yes and Mayor Falsone- yes and the resolution was duly adopted.

Clerk's report:

1. Board reviewed monthly financial statements for July.

2. Abstract #3 (vouchers 76-110 and HA2) was audited and approved in the following amounts: General fund \$29,852.14, Water fund \$7,112.25, Sewer fund \$5,000.60 and Beautification fund \$19.34. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Conklin motioned and Trustee Kimball seconded and it was unanimously carried to pay the bills as presented.
3. Transfers: No transfers were done at this time due to books not being closed while waiting to do the AUD for 2016-2017 fiscal year.
4. Kathy Conradt has stepped in to help with the completion of the AUD.
5. Spectrum (previously Time Warner) has been put onto an autopay schedule.

CEO report: Refer to attached document for written report. The Board of Trustees would like to know why the Schaffer residence is no longer on the complaint list. Further inquiry is necessary with CEO, Jim Kier.

Public works report:

Water: The Main Street water main project will begin next Thursday or Friday, with construction scheduled to be continuous until project completion. DPW Supervisor, Brian Rayburn feels the Village has a very good contractor on this job and the DPW will be working with them.

Sewer and WWTP: No issues.

Streets and Equipment: The DPW has spent the entire month correcting flooding issues. A second containment structure has been completed south of 5&20 to prevent flooding on Oakmount, which appears to be working efficiently. 220 feet of additional storm drainage was installed on East Main Street to reduce the hydraulic load on Bennett Avenue, which also appears to be working well.

All three of the missing trees in the business district have been replaced with ornamental slow growing trees, and 8 more maple trees in various locations will be planted around the village where trees have been removed. Tree trimming on some streets will be completed as time permits.

Reflective beads just came in this week so crosswalk striping will most likely begin next week.

Temporary "No Parking" signs will be put along Main Street to prevent parking problems during the water main construction. They will be removed when construction is complete.

Public Hearing: Opened at 6:00pm to discuss the Rezoning the 68.17-1-27.200 annexation of .8 acres into 68.17-1-27.100 Commercial to General Industrial. The property will be sold to Commodore Machine from Bloomfield SNS Food Inc. (Big M) contingent upon the rezoning of the land. The public notice was read out loud. Glen Thorton, the engineer for the proposed project was in attendance. This property will be used for a new storage building for Commodore Machine. It was mentioned by Trustee Conklin that although the proposed usage is for storage now, it could be changed in the future and there could be future building additions. Mayor Mark Falsone motioned the Village of Bloomfield become the Lead Agency. Trustee Harrington

seconded and the motion was carried unanimously at 6:10pm. Based on SEQR results the Lead Agency determined rezoning the property would have no negative impact on the environment. A roll call vote was necessary to pass Local Law #1 2017, amendment to the zoning map. The roll call vote was: Trustee Conklin-yes, Trustee Kimball-yes, Trustee Harrington- yes, Trustee Morley- yes and Mayor Falsone- yes and the law was duly adopted at 6:13pm. The Public Hearing was then closed at 6:13pm.

Standing committees: no reports

Special Committees: no reports

Unfinished Business:

Employee Handbook updates and edits: Send the entire handbook to Trustee Kimball and send page 17 edits to all Trustees. New questions/comments arose regarding the Employee Handbook. Those questions/comments included: Page 10- remove/modify “pagers” policy as they are obsolete. Page 17- Is smoking permitted signage necessary? According to the NYS Clean Air Act, municipal properties are smoke free. Page 21- Is drug testing legal? Page 36- Breakdown the definition of “weapon” vs. “firearm”. Further discussion is necessary regarding the CEO and other Village employees carrying a weapon on their person. What is an acceptable Motor Vehicle Record? It should include a sheriff and insurance check.

New business:

The Mayor requested a manpower report from DPW Supervisor Brian Rayburn regarding hours and equipment used by the Town of East Bloomfield (TEB). Mayor Mark Falsone brought the whole sale water rates for the TEB, to the attention of the Board. Current TEB water rates are \$4.40/1000 gallons. The question set forth was does the Village increase the rate to the TEB this year or leave it the same. Trustee Conklin motioned to keep the wholesale water rate to the TEB the same for the 2017-2018 year, Trustee Kimball seconded and it was carried unanimously.

Adjournment: The July meeting will be the fourth Wednesday, September 27th. Mayor motioned, Trustee Conklin seconded and it was unanimously carried to adjourn the meeting at 6:34 p.m.

Respectfully submitted,

Kailee Faulkner, Clerk/Treasurer