

Village of Bloomfield Board of Trustees Meeting of March 23, 2016

Present were Mayor Mark Falsone and Trustees Dan Morley, Scott Kimball, Gail Harrington and Dave Conklin, DPW Supervisor Brian Rayburn and Kathleen Conradt, Clerk/Treasurer.

The meeting was opened at 5:30 with the pledge to the flag.

**Minutes:** the minutes of the February meeting were approved as submitted.

**Mayor's report:**

1. There will be a bicycle race held in the Village on Sunday, April 17, 2016; there will be some partial road closures that day.
2. The Mayor has received three bids for the LED sign. The Mayor will put together the information and present to the Board for next month.

**Clerk's report:**

1. Board reviewed monthly financial statements for February.
2. Abstract #10 (vouchers 306-341, HG46, HG47) was audited and approved in the following amounts: general fund \$18,782.41, water fund \$11,022.11, sewer fund \$10,403.98 sewer capital fund \$6,427.88, and trust and agency \$6,926.93. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Conklin motioned, Trustee Kimball seconded and it was unanimously carried to pay the bills as presented.
3. Trustee Morley motioned, Trustee Harrington seconded and it was unanimously carried to make the following transfers: in the sewer fund to G1960.4 in the amount of \$91.00, and to G8110.4 in the amount of \$587.00, and to G8130.42 in the amount of \$2848.00, and to G9710.7 in the amount of \$33 from G8110.0 in the amount of \$500.00 and from 8130.2 in the amount of \$3059. The following transfers were made in the general fund to: A1010.4 in the amount of \$17.00 and to A1325.4 in the amount of \$1029.00 and to A7550.4 in the amount of \$14.00 and to A8510.4 in the amount of \$422.00, from A1990.4 in the amount of \$1482.00.
4. Mayor Falsone motioned, Trustee Harrington seconded and it was unanimously carried to give prior approval to pre-pay sewer capital bills to Wind-Sun and Connors-Haas.
5. Audit update-the auditors were here last week for three days doing data collection. They will be coming back to do an exit interview.

**CEO report:** the board received the monthly report for Feb/Mar. There were no questions or concerns.

**Public works report:**

1. There was a water main break on one of the old lines on State Street. There are three valves in the State Street/South Avenue intersection that need to be replaced. Brian recommends that these valves be replaced as soon as possible. Quotes have been received from Randsco and Villager. Trustee Harrington motioned, Trustee Morley seconded and it was unanimously approved to accept the low bid from Randsco Pipeline to replace three water valves on State

Street/South Avenue intersection for an amount not to exceed \$18,000, and further to pay for the work from the water reserve subject to permissive referendum.

2. Annual water quality reports are being drafted and should be ready for distribution for next month.
3. NYS DOH performed some of our required sampling this year saving us a considerable amount of money.
4. The sewer capital project is in full swing.
5. We have been asked by the NYS DEC to take part in a pilot program that adds UV light as a part of the disinfection process to our affluent water at the WWTP. If we participate the DEC would pay for 75% of the cost of equipment and construction.
6. The base for the clock has arrived. The project will be first on the schedule this spring along with clean-up, road sweeping and flower carts/banners.
7. The CHIP's reimbursement was returned; they needed cancelled checks to prove spending. The application has been resubmitted.

**Standing committees:** no reports

**Special Committees:** no reports

**Unfinished Business:** none

**New business:**

6:00 pm public hearing for draft budget

1. The reading of the legal notice was waived, and there was no one present from the public.
2. The sewer budget line item G8130.42 for utilities will be increased \$15,000 to be funded with fund balance. Estimates for the current budget year were less than actual expenses and that trend is expected to continue for the next budget year.
3. Trustee Conklin motioned, Trustee Morley seconded and it was unanimously carried to adopt the budget as amended.
4. The public hearing was closed at 6:30 pm.

Draft Social Media Policy

1. The social media policy was reviewed and Trustee Harrington motioned, Mayor Falsone seconded and it was unanimously carried to implement the policy.

Draft Code Book

1. The Board received a draft code book; a public hearing will be scheduled for the April meeting.

Deputy Mayor

1. The Board discussed developing a process for appointing a Deputy Mayor

**Adjournment:** The April meeting will be the fourth Wednesday, April 27. Trustee Conklin motioned, Trustee Kimball seconded and it was unanimously carried to adjourn the meeting at 6:50 p.m.

Respectfully submitted,

Laura Andolino, Deputy Clerk/Treasurer