

Village of Bloomfield Board of Trustees Meeting of September 25, 2019

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Don Bowe and David Poole.
DPW Supervisor: Brian Rayburn, Clerk/Treasurer: Donna Wollschleger and CEO: Jim Kier.
Excused: Dave Conklin

Regular monthly meeting of September 25, 2019 opened at 5:30 with the pledge to the flag.

Privilege of the floor: Jim spoke about his CEO report and updates to the ELMS project.

1. Jim gave update on the Elms and provided the board members with pictures of the plantings behind "F".
2. Jim made the following recommendations to the board to update the Village policies on Zoning.
 - a) Article III, Section 302, Subsection G
 - b) Article III, Section 304, Subsection A. (4)
 - c) Article III, Section 309, Subsection I.

The Mayor said he would like to review this further with the Trustees when all are present before making any decision.

3. Mr. Lucas goes back to court on October 24, 2019. The Judge ordered him to come to compliance before the court date. An Engineer gave Mr. Lucas an estimate on what it would cost to fix the house. No one is living in the house at this time. This is an unsafe structure and the Village has the right to take it down per the Village code Chapter 124-Unsafe Buildings and Collapsed Structures and all cost incurred would be the owners responsibility.
4. A discussion was held about the property near Mr. Bellis on State St. How many dwellings are on that property? Jim will double check the property.

Minutes: The minutes of the August meeting were approved as amended.

Mayor's report:

1. A discussion was held to change the dates of the November and December meeting.
2. Trustee Harrington **made a motion**, seconded by Trustee Bowe and it was unanimously carried to **change the November meeting date** to Tuesday November 26, 2019. Donna will notify the paper and post the change of date.
3. Trustee Harrington **made a motion**, seconded by Trustee Bowe and it was unanimously carried to **change the December meeting date** to Wednesday December 18, 2019. Donna will notify the paper and post the change of date.
4. The Mayor advised the Board that we had 3 panic buttons installed in the office and they are portable, so at least one will be at each public meeting.
5. A brief discussion was held about Halloween.
6. Mayor Falsone **made a motion**, seconded by Trustee Bowe and it was unanimously carried for the **Village Halloween celebration** to be on October 31, 2019 from 5-9. Donna will send letter to the sheriff's office asking for 2 deputies to cover the Village from 5-9pm.
7. The Mayor advised the board that he tried to contact the two Town residents that have overdue water bills with no response. The Mayor has since met with the Village Attorney

about the two water customers. The Attorney will be sending out letters as well. The board gave Brian permission to shut Mr. Goers water off on Monday September 30, 2019. Mr. Schadt's cannot be shut off because his shut off would also shut off other residents.

8. A discussion was held and it was agreed that the DPW department would perform the water reads on the 16th of the month of billing going forward. If the 16th falls on a weekend then the read will be done on Monday.
9. Mayor Falsone also talked to the Attorney about the Elms wanting to move the Clubhouse location from the original plan. The Attorney said it had to go to the Planning Board for review and approval before this could be done. The Mayor will let CEO Jim know.
10. A brief discussion was held about the WWTP Disinfection Project and that a resolution needed to be done to start the bidding process. The following resolution was made.

RESOLUTION 2020-002

TO AUTHORIZE BIDDING FOR THE WWTP DISINFECTION PROJECT

The Village of Bloomfield authorizes the Bid of the Village of Bloomfield Wastewater Treatment Plant Disinfection project once the DEC has issued the Approval of Plans, with a bid date to be established by MRB Group.

Motioned by Mayor Falsone, Seconded by Trustee Harrington

Yes __4__, No __0__, Abstain __0__, MC

Clerk/Treasurer report:

1. The Financial reports for August were submitted for review.
2. We have collected 94% of our tax roll.
3. Donna went to 3 trainings since the August meeting: State of New York Office of the State Comptroller-Accounting Principles and Procedures, Badger/Beacon training for the new water read system and the NYCOM conference. A lot of useful information was gathered.
4. A brief discussion was held on the budget and the expenses of the new upgrades to our water read system now through Beacon along with the expenses of the new WWTP Disinfection Project.
5. Trustee Harrington **made a motion**, seconded by Trustee Bowe and it was unanimously carried to **AMEND THE 2019/2020 WATER BUDGET** such that in the Water Fund \$5,000 will be transferred to F8310.2 for the new equipment expenses used for water reads, \$4,000 to F8310.4 for the new Software and training expenses for the new Beacon water read system, to be funded through appropriated fund balance in the amount of \$9,000.
6. Mayor Falsone **made a motion**, seconded by Trustee Harrington and it was unanimously carried to **AMEND THE 2019/2020 SEWER BUDGET** such that in the Sewer Fund \$5,000 will

be transferred to G8110.2 for the new equipment expenses used for water reads, \$4,000 to G8110.4 for the new Software and training expenses for the new Beacon water read system, \$34,000 to G8130.44 for the Engineer and other expenses for the WWTP Disinfection Project to be funded through appropriated fund balance in the amount of \$43,000.

- Trustee Harrington made a motion, seconded by Mayor Falsone and it was unanimously carried to approve the budget transfers as submitted:

BUDGET TRANSFERS-SEPTEMBER 2019

TO:

FROM:

A1460.4	Records Management	A8010.4	Zoning Contractual	\$ 1,000.00
A1620.4	Buildings Contractual	A8020.4	Planning Contractual	\$ 1,000.00
A6410.4	Eco Asst & Opp-Publicity	A1640.4	Contractual	\$ 250.00
				\$ 2,250.00

- Trustee Harrington **made a motion**, seconded by Trustee Bowe and it was unanimously carried to pay the bills as presented. Abstract #4 (vouchers 86-128 TA-4) was audited and approved in the following amounts: general fund \$31,449.05; water fund \$16,537.30; sewer fund \$19,704.34; and TA \$99.00. The clerk and the DPW supervisor declared that all services have been rendered and all goods have been received.

CEO report: Monthly report submitted for review. See privilege of the floor above for details.

Public works report:

Water:

- The water main replacement for Bennett Avenue is finally complete. It turned out to be a very complex transfer due to a truck size rock that could not be moved and interference with multiple gas lines in the area. Brian stated they will complete the blacktop and topsoil ASAP. All that will remain to be done is the permanent abandonment of the old main which they can complete a little later in the fall.
- Meters were read this quarter using the new read equipment and software. For the most part everything went well. Brian stated we will need to purchase a little bit better receiving antennae for the reading equipment.

Sewer and WWTP:

- The UV system at the plant is being delayed a bit by the DEC. Brian expects final approval on everything very soon.

2. DPW will be conducting a tour of the WWTP for the fire department on September 30th. They do this every few years to keep them familiar with what they could run into if they need to respond there.

Streets and Equipment:

1. The street line striping company will be back in the village in the next week or two to put centerline stripes on Oakmount Avenue and a turn arrow at the intersection onto Maple Avenue.
2. DPW will be digging 350 feet of gutter on Michigan Street next week with replacement gutter being poured the following week. Once this is done they will complete restoration of the gutter and lawns, as well as all of the other restoration work that needs to be completed in the village.
3. The annual DPW fiscal report should be complete this Friday or Monday of next week.
4. Trustee Poole asked about the sidewalk signs for the crosswalks. It was decided that Brian would get a quote for 2 sets before the next meeting.
5. Gateway signs were cleaned. Need to remove Hometown Pizza from sign.

Village Engineer: none

Standing committees: no reports

Special Committees:

Joint Comp Plan: no report

Audit Committee: Audit of the Treasurer books planned for October 22, 2019 at 10am.

Unfinished Business: none

New business:

1. A public hearing notice will be put in the newspaper for the October 23, 2019 meeting to override the tax cap for the 2020/2021 year if needed.

Adjournment: The October meeting will be the fourth Wednesday, October 23, 2019. Mayor Falsone motioned, Trustee Poole seconded and it was unanimously carried to adjourn the meeting at 7:03 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer