

Village of Bloomfield Board of Trustees Meeting of October 27, 2021

Present: Mayor Mark Falsone, Trustees: Gail Harrington, David Poole, Mike Didas, and Marco Falsone. Clerk/Treasurer: Donna Wollschleger, DPW Supervisor: Brian Rayburn

The meeting was opened at 5:30 with the pledge to the flag.

Minutes: The minutes of the September 22, 2021 meeting were approved as submitted.

Privilege of the floor: none

Mayor's report:

1. Elms: The "Elms" sent a letter to MRB to update them on the progress of the list of things that have been completed. No inspection is scheduled yet.
2. The Village received a letter from Jay Mitchell complimenting Brian and his crew for a job well done responding to some water drainage issues.
3. Resignations: The Mayor received the following three resignations.
 - a. Brian Steenburn as Deputy Supervisor (staying on just not as Deputy).
 - b. Terry Hall as Zoning Board of Appeals member and chair.
 - c. Joe Nacca as Village Attorney. We will still be with the firm but Joe is leaving to take a job at Ontario County. We will be assigned another colleague.
4. Grow Bloomfield: The Grow Bloomfield group would like to have a meeting on Tuesday November 9th at 7pm with the Town, Village and School.
5. The Village received inquiries from Bloomers and CNB about the size of the trees on Main St. They both asked if the trees could be trimmed because they are blocking the signs on the building. Discussion was held and it was decided to remove the trees and replace them with a dwarf tree of some kind. Rayburn was tasked with completing the project.
6. The Mayor discussed with the board the need for a new computer and cameras in the office. Discussion was held.

Motion made by Mayor Falsone, seconded by Trustee Harrington to adopt Resolution 2022-001 to purchase a new office computer and have a building security system with cameras and a monitor installed in the Clerk's office and use up to \$4500 from the Technology Reserve after permissive referendum. Discussion was held. Motion Adopted: Ayes 5 (Trustees Falsone, Harrington, Didas, Poole, and Mayor Falsone) Nays 0

RESOLUTION 2022-001

USE OF TECHNOLOGY RESERVE TO PURCHASE NEW COMPUTER AND SECURITY CAMERA SYSTEM FOR CLERK'S OFFICE

WHEREAS, the Clerk/Treasurer's office is in need of some Technology upgrades
WHEREAS, it is the responsibility of the Clerk/Treasurer's office to maintain proper accounting records

WHEREAS, the current laptop is five years old, runs very slow, and cannot run programs efficiently

WHEREAS, a desktop computer would be more beneficial to the office staff

WHEREAS, money is available in the Technology Reserve for this purpose

WHEREAS, a quote was received from Keyser Computer services for the purchase and installation of a new desktop computer

WHEREAS, the Clerk/Treasurer's office should be as secured as possible

WHEREAS, the public enters the building from both the front and the rear into a hallway and cannot be seen from inside the office

WHEREAS, in the event of an intruder the office staff would not be warned and would not be safe

WHEREAS, installing cameras in the hallway will enable the staff to see who has entered the building with a monitor on the wall in the Clerk's office that would be seen by all staff members

WHEREAS, we received one quote from SG Securities

WHEREAS, money is available in the Technology Reserve for this purpose; now, therefore, be it

RESOLVED, that the board asked for one more quote on the security system before making a final choice, be it further

RESOLVED, that the Village of Bloomfield authorizes the purchase and installation of a new desktop computer with necessary programs loaded to be used in the Village Clerk/Treasurer's office and a Security System installed after a permissive referendum has been properly published to use up to \$4500 from the Technology reserve, be it further

RESOLVED, the Village Clerk/Treasurer will notify Keyser Computer Services to order the computer and schedule a date to have it installed, be it further

RESOLVED, the clerk will get one more quote on the security system before making a decision, be it further

RESOLVED, that the Clerk of this Board enter all said items along with a copy of this resolution in the official minutes of this Board.

Clerk/Treasurer report:

1. Abstract #5 (vouchers 128-165, TA-6-7) was audited and approved in the following amounts: general fund \$10,819.19; water fund \$41,804.92; sewer fund \$7,794.34; and TA \$269.72. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. **Harrington motioned, Poole seconded and it was unanimously carried to pay the bills as presented.**
2. Financial reports ending September were submitted for review.
3. Tax collection update: 98% of Village taxes have been paid to date. We have 7 properties with a balance of \$4,764.01 left to collect.
4. We received 3rd quarter sales tax of \$118,836.90. We have received 40% more this year than last year, year to date.

CEO report:

1. Monthly report was submitted for review. Discussions were held.

Public works report: by DPW Supervisor Brian Rayburn

Water:

1. The proposal for the State Street/ South Avenue water project has been signed. Surveying will begin soon.

Sewer and WWTP:

1. The sewer flow study will be starting next week. A MRB employee will take a daylight walk to each manhole next week to be sure he knows where they are. Soon after that during the next rain event, we will accompany him during the overnight hours to get wet weather readings. Later on we will do the same thing during dry weather.
2. The UV disinfection system at the WWTP has been taken offline for the winter months.

Streets and Equipment:

1. Tuesday's rain caused some flooding on Oakmount Avenue. After the water receded, an old tire was found wedged in a pipe partially obstructing it. The tire has been removed.
2. No word on the two vehicles that have been ordered yet.
3. Preparations for winter have been started. Flower carts have been picked up and banners will be removed tomorrow.

Personnel: As discussed in the Mayor section, Rayburn is looking to fill the Deputy Supervisor position.

Village Engineer: none

Standing committees: none

Special Committees: none

Unfinished Business:

1. Cannabis Law- Discussions were held. The Village has decided to not opt out of the new Cannabis Law.
2. A reminder that the November meeting will be early on Tuesday the 23rd.

New business: none

Adjournment: The November meeting will be the fourth Tuesday, November 23, 2021. Mayor Falsone motioned, Trustee Poole seconded and it was unanimously carried to adjourn the meeting at 6:04 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer

