

Regular monthly meeting of May 25, 2022

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Mike Didas, Marco Falsone and David Poole. Others present: Clerk/Treasurer: Donna Wollschleger

The meeting was opened at 5:30 with the pledge to the flag.

Minutes: The minutes of the April 27, 2022 meeting were approved as amended.

Privilege of the floor: None

Mayor's report:

1. The Memorial Day parade is all set. The Bloomfield Legion will march this year and do the gun salute but because of their dissolution it will be their last year. The Mayor wanted to give thanks to Abigail Miller for all her work to help coordinate the event.
2. Town of East Bloomfield Supervisor Wille, Mayor Falsone and Town Councilwoman Conratt have completed a second round of interviews and will be making an offer to a candidate for the Code Enforcement position.
3. The Mayor appointed Don Bowe to the vacant position on the Zoning Board of Appeals for a 5 year term.
4. Discussion was held for a wastewater infrastructure grant that MRB will apply for on behalf of the Village. The following two resolutions were passed.

RESOLUTION 2022-003

Village of Bloomfield

Resolution of Support & Authorization for the Village of Bloomfield 2022 New York State Consolidated Funding Application Wastewater Infrastructure Engineering Planning Grant Application

WHEREAS, Village of Bloomfield, Ontario County, supports the submission of a 2022 Consolidated Funding Application (CFA) on behalf of the Village, for the Wastewater Infrastructure Engineering Planning Grant (EPG) program to conduct a study of its sanitary sewer collection system for Inflow and Infiltration improvements; and

WHEREAS, the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program to assist in the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

WHEREAS, the Village of Bloomfield meets the municipal median household income thresholds for EPG eligibility; and

WHEREAS, if funding is received, it will allow the Village of Bloomfield to complete a study and prepare a preliminary engineering report that is intended to address the sewer collection

system inflow & infiltration issues enabling the Village to seek further financing for construction through the CWSRF program to advance the required water quality improvements;

NOW, THEREFORE BE IT RESOLVED, the Village Board, on behalf of the Village, identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Village Board does hereby authorize and obligates local matching funds of the minimum 20% of the total grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the sewer fund; and

BE IT FURTHER RESOLVED, that the Village of Bloomfield, recognizes and fully supports the submission of the 2022 CFA for an EPG for investigation into the sanitary sewer collection system.

Motion by: Mayor Falsone

Seconded by: Gail Harrington

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Trustees: Michael Didas, Gail Harrington, Marco Falsone, David Poole and Mayor Mark Falsone.

Affirmative: # 5

Negative: #0

Abstain: # 0

I, Donna Wollschleger, do hereby certify that resolution 2022-003 was passed at a meeting of the Village of Bloomfield Village Board held on May 25, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

Donna Wollschleger

RESOLUTION 2022-004

Village of Bloomfield

2022 New York State Consolidated Funding Application

Wastewater Infrastructure Engineering Planning Grant Application

SEQR Resolution-Type II Action

WHEREAS, the Village of Bloomfield Village Board of Trustees (Hereinafter referred to as "Village Board") is proposing to submit a 2022 Consolidated Funding Application (CFA) for the

Wastewater Infrastructure Engineering Planning Grant (EPG) program to conduct a study of the Wastewater Treatment Plant's (WWTP) capacity; and

WHEREAS, this action constitutes “information collection including basic data collection and research, water quality and pollution studies, engineering studies, surveys, subsurface investigations and soils studies” and “conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action” which under the New York State Environmental Quality Review (SEQR) Act are listed as Type II actions for which it has been determined there are no significant adverse effects on the environment; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above-referenced action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [24] [27] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Motion by: Trustee Michael Didas

Seconded by: Trustee David Poole

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Trustees: Michael Didas, David Poole, Gail Harrington and Mayor Mark Falsone

Affirmative: # 5

Negative: # 0

Abstain: # 0

I, Donna Wollschleger, do hereby certify that resolution 2022-004 was passed at a meeting of the Village of Bloomfield Village Board of Trustees held on May 25, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

Donna Wollschleger

5. Discussion was held for a local grant that the County is working on for all of the Municipalities in Ontario County for scanning of contracts.

RESOLUTION 2022-005

Supporting the Submission of a Local Government Efficiency Grant Application to the New York Department of State and Authorizing a Memorandum of Understanding to Facilitate the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project

WHEREAS, the Local Government Efficiency (“LGE”) Grant program, administered by the New York State Department of State, is intended to incentivize new actions between local governments that will reduce the cost of municipal operations and modernize the delivery of local services; and

WHEREAS, the Ontario County (the “County”) Administrator has requested the Village of Bloomfield’s support for the submission by the County of a Local Government Efficiency grant application to the New York State Department of State for up to \$200,000.00 per participant for implementation of a prospective Shared Services Project where multiple entities within the County will collaborate in implementation and ultimately transition to an electronic contract and insurance lifecycle management solution (the “Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project”); and

WHEREAS, the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project will include: (1) defining existing contracts, insurance and approval processes for each participating entity; (2) defining opportunities for efficiencies and cooperation amongst the participants with contract policies, forms, workflows, vendors, insurance and risk management review; (3) development of training materials for participants and their vendors; (4) development of virtual support database; (5) building of webpage for 24/7/365 access to materials and virtual support database; and

WHEREAS, the County will serve as the lead applicant on this grant application; and

WHEREAS, the flexibility that has been required to continue to serve its constituents in a COVID-19 world, the increased retirements and workforce transition and the decrease in potential workforce applicants have put added pressure on local governments to be more efficient, and the proposed project between local governments to transition them to an electronic contract and insurance lifecycle management solution will reduce the cost of municipal operations and modernize the delivery of local services

both in the collective procurement of software and consultant services and in the administration of contracts and insurance via an electronic software, now therefore, be it

RESOLVED, that the Village of Bloomfield, on behalf of itself and it's sewer / water district (if applicable) supports the application by lead applicant Ontario County for funding from the LGE Grant for the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project, in the form as filed with the Clerk of Ontario County Legislature; and further

RESOLVED, that the Village Mayor is hereby authorized to execute a Memorandum of Understanding between the County and other co-applicants on behalf of itself and it's sewer/water district (if applicable) agreeing to in good faith negotiate an agreement amongst the County and co-applicants with a consultant to complete the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project; and further

RESOLVED, that a copy of this resolution be forwarded to the County Administrator.

Motion by: Trustee Gail Harrington

Seconded by: Trustee Marco Falsone

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Trustees: Michael Didas, David Poole, Gail Harrington and Mayor Mark Falsone

Affirmative: # 5

Negative: # 0

Abstain: # 0

I, Donna Wollschleger, do hereby certify that resolution 2022-005 was passed at a meeting of the Village of Bloomfield Village Board of Trustees held on May 25, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

Donna Wollschleger

6. The Mayor received a complaint from a Bennett Ave resident about water coming from off the empty field behind their house. The Mayor explained that there is nothing the Village can do about that. It's private property.

Clerk/Treasurer report: by Donna Wollschleger

1. A motion was made by Trustee Harrington, seconded by Mayor Falsone to approve the following budget transfer.

TRANSFERS-MAY 2022

TO:		FROM:		
A1325.1	Personal Services	A1990.4	Contractual	\$ 700.00
A5110.4	Contractual	A1990.4	Contingent	\$ 590.00
A5110.4	Contractual	A5110.2	Equipment	\$ 3,000.00
A8010.4	Zoning	A1990.4	Contingent	\$ 145.00
A8020.4	Planning	A1990.4	Contingent	\$ 355.00
				\$ 4,790.00

F8340.2	Equipment	F1990.4	Contingent	\$ 2,827.00
F8320.4	Contractual	F8330.2	Equipment	\$ 4,500.00
F8320.4	Contractual	F8320.2	Equipment	\$ 4,000.00
				\$ 11,327.00

G8130.4	Contractual	G1990.4	Contractual	\$ 308.00
G8120.4R	Contractual	G8120.4	Contractual	\$ 15,000.00
				\$ 15,308.00

2. Abstract #12 (vouchers 370-406, TA 17) was audited and approved in the following amounts: general fund \$44,323.75; water fund \$97,858.43; sewer fund \$19,432.83; and TA \$99.00. The clerk and DPW supervisor (prior to the meeting) declared that all services have been rendered and all goods have been received. Trustee Falsone motioned, Trustee Poole seconded, and it was unanimously carried to pay the bills as presented.
3. The Financial Reports from April were submitted for review and discussion.
4. Wollschleger received notification from Ontario County that the assessed value used for our tax calculation was incorrect. A decision was made to leave the tax rate as discussed and lower the budget. Discussions were held.

A motion was made by Mayor Falsone, seconded by Trustee Harrington to amend the General Fund "A" budget to \$751,893. The revenue line A1001 amount raised by taxes will decrease to \$203,916 and appropriation line A1325.4 will lower to \$8,916. The amended budget for the Village will be \$1,470,753. All in favor.

5. Wollschleger stated that the Garden Club will be doing the carts and flowers on Main Street and the post office for a one-year trial. If they decide to not do it next year, we will discuss other options. Wollschleger suggested a community “adopt a cart”. Trustee Didas also mentioned we could check into the Cares Club. They are 5th graders looking for projects.
6. Wollschleger asked the Board about signing up to get the community flags that the Bloomfield Rotary Club is doing as a fund raiser. They come put them up and take them down. Two others on Main Street next to us; Bloomers and Joe’s Appliance have them and they look nice out for the Holiday. It was agreed to subscribe to the Rotary for the flags. It is \$75/year and the flags go up for 4 Holidays: Memorial Day, Flag Day, 4th of July and Labor Day. The board agreed and Wollschleger will go online tomorrow 5/26/22 and sign the Village up.
7. Fund balance projections were discussed. We received more CHIPS money than budget and additional sales tax revenue creating excess. The following motions were made.
 - a. **Mayor Falsone motioned, seconded by Trustee Harrington to create a Building Maintenance reserve for repair and maintenance on Village owned buildings and properties and fund up to \$25,000 at close of year May 31, 2022.**
 - b. **Mayor Falsone motioned, seconded by Trustee Harrington to fund up to \$5,000 in the Technology reserve at close of year May 31, 2022.**
 - c. **Mayor Falsone motioned, seconded by Trustee Harrington to fund up to \$75,000 in the Highway reserve at close of year May 31, 2022.**
 - d. **Mayor Falsone motioned, seconded by Trustee Harrington to fund up to \$75,000 in the equipment reserve at close of year May 31, 2022.**

CEO report: April report was submitted for review. No discussion.

Public works report: by Brian Rayburn

Water:

1. The annual water quality reports for the Village and Town are complete. Rayburn will send to Wollschleger to have it put on the website.
2. There have been no new updates on the water project.

Sewer and WWTP:

1. There was a significant sewer plug on State Street this month. A section of main was excavated, cleared of the plug, cleaned and televised, with about 10 feet of pipe being replaced.

Streets and Equipment:

1. The bucket truck is still down for repairs. It appears we will have to put new computers in it.
2. Most of the Street sweeping has been completed.

3. Most of the brush pick up has been completed. They had a late start due to a failure of a hydraulic cylinder on the back hoe and a subsequent immediate failure of the repaired cylinder.
4. The pole barn floor is scheduled to be poured in the next couple of weeks.
5. The new speed signs, planting trees, striping crosswalks and completing some drainage will continue this month.
6. Oil and Stone for Jones Terrace and Page Place are complete for the new year.
7. The bucket truck was repaired. The bill is significant however it is operating again.

Village Engineer: none

Standing committees: none

Special Committees: none

Unfinished Business:

Standing committees: no reports

Unfinished Business: none

New business: none

Adjournment: The June meeting will be the fourth Wednesday, June 22, 2022. Mayor Falsone motioned, Trustee Falsone seconded, and it was unanimously carried to adjourn the meeting at 6:35 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer