

## Village of Bloomfield Board of Trustees Meeting of April 24, 2019

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Don Bowe and David Poole. Also present were DPW Supervisor Brian Rayburn and Clerk/Treasurer Donna Wollschleger. Excused: Dave Conklin

The meeting was opened at 5:30 with the pledge to the flag.

### ORGANIZATIONAL MEETING:

- A. Conflicts of interest- The Mayor declared Dave Conklin in his absence as the property owner of record for 12 Main St., wherein the Village Offices are located. No other declarations were made.
- B. Appointments- Mayor Falsone motioned, Trustee Harrington seconded and it was unanimously carried to make the following appointments and set the 2020 Organization meeting for April 23, 2020:

Clerk/Treasurer	Donna Wollschleger (23)*reappointed
Deputy Clerk/treasurer	*vacant
Superintendent of Public Works	Brian Rayburn
Deputy Superintendent of Public Works	Brian Steenburn
Watershed Inspector	Brian Rayburn
Zoning Board of Appeals (Board)	Ronald Newell (chair) (20) Emery Warden (24) *reappointed Joe Ostrowski (21) Roslyn Duncan (23) Terry Hall (22)
Planning Board (Board)	Sharol Nixon (24)*reappointed Nikki Every (23) Ken Martin (20) (chair) Tom Kugris (21) Estelle Hall (21)
Planning/Zoning Secretary	Kim Rayburn (20)*New appointment
Designated Employee Rep. (DER)	Donna Wollschleger
Health Board	Village Board
Chairperson	Mark Falsone
Secretary	Donna Wollschleger
Budget officer	Mark Falsone
Attorney	Dan Bryson
Engineer	Chatfield Engineers
Historian	East Bloomfield Historical Society through the Town of East Bloomfield
Registrar of Vital Statistics	Margaret Gochenaur
Health Officer (town)	Debra Woodruff

Code enforcement officer (town)	Jim Kier
Newspaper	The Daily Messenger
Depository	Canandaigua National Bank Five Star Bank
Signatures	Mark Falsone Donna Wollschleger
Regular Meeting Dates	4th Wednesday of every month at the Village Office (12 Main St.)
Village Office	12 Main Street POB 459 Bloomfield, New York 14469
Office Hours	Monday thru Thursday 8:00 AM to 4:00 PM
Holidays (office closed)	Independence Day Thursday July 4, 2019 Labor Day Monday, Sept. 2, 2019 Columbus Day Monday Oct. 7, 2019 Veterans Day Monday, Nov.11, 2019 Thanksgiving Thurs. Nov. 28, 2019 Christmas Wednesday Dec. 25, 2019 New Year's Day Wednesday Jan 1, 2020 Martin L. King, Monday Jan. 13, 2020 Presidents' Day Monday Feb 17, 2020 Memorial Day Monday, May 26, 2020
Village Standing Committees	
Water	Don and Dave
Sewer	Gail and David
Sidewalk and Trees	Dave and Don
Streets and Lights	Dave and David
Labor Relations	Mark and Gail
Cable TV	Mark and Don
Intergovernmental Relations	Mark and Dave
Zoning and Subdivision Fee Schedule	Mark, Gail
Insurance	Gail and Donna
Recreation	Don and David
Board of Ethics	Dan Bryson Mark Falsone TBD
Records Management Board	Dan Bryson Donna Wollschleger Mark Falsone Gail Harrington
Organizational Meeting for 2020	Wed. April 23

- C. Fees- Mayor Falsone motioned, Trustee Harrington seconded and it was unanimously carried to approve the fee schedules.

**VILLAGE OF BLOOMFIELD FEE SCHEDULE APRIL 2019**

One or two family dwelling	Min. \$215	\$0.20/sq. ft.
Commercial & industrial bldg.	Min. \$215	\$0.21/sq. ft.
Multiple family dwellings	Min. \$215	\$0.21/sq. ft.
Accessory bldg (>10x12)	Min. \$55	\$0.17/sq. ft.
Accessory bldg./ structures (utility shed up to 10 X 12) (not requiring inspections or plan reviews)		\$55.00
Alterations/additions/repair	Min. \$60	\$0.17/sq. ft.

**Renewal of bldg. permit after 1 yr. at: 100% of original cost, or pro-rated on a monthly basis, when deemed appropriate by the CEO, with Trustees' approval**

Site development fee (on vacant site)		\$75.00
Fire Inspection Fee	no charge for first inspection no charge to respond to tenant complaint \$30 "no show" fee \$40/visit/unit for repeat inspections	
Woodstove, fireplace, chimney, solid fuel burning devices		\$65.00
Swimming pool permit		\$75.00
Fence permit		\$65.00
Demolition permit		\$150.00
Fill permit (good for 3 months)		\$150.00
Home occupation permit		\$180.00
Sign permit		\$1.25/sq. ft. \$50 minimum
Sandwich Board sign		\$24/year
Special bulk storage permits		
1. Up to 50,000 gallons		\$160.00
2. Each additional 100,000 gallons		\$185.00
Public Hearing Notification sign for Planning/Zoning		\$15 (refundable when returned)
Special Use permit		\$185.00
Variance -Area		\$180.00
-Use		\$340.00
-Sign		\$100.00
Site plan review		\$185.00
Zoning Law Book		\$75.00
Subdivision Regulations		\$35.00
Public hearing notification sign		\$15 (refundable)
Comprehensive Plan		\$60.00
Tax Search		\$10.00
Letter of compliance, certification or records search		\$40.00 not visiting site \$60.00 visiting site

Subdivision fees	
1. Sketch plan (1-4 lots)	\$60.00, over 4 \$150
Preliminary-final review	
1. Application fee	\$130/lot
2. Recreation fee	\$200/lot
Rezoning of a parcel	\$300
DPW work	\$80.00/regular hour
Peddlers/solicitors permits	10 days or less = \$5/day More than 10 days but < 6 months = \$75 More than 6 months but < 1 year = \$100
Limited Development Overlay Permit	\$50 without Planning Board review \$100 if Planning Board review plus cost of consultants, if needed
Returned Check Fee	\$25.00
Mileage reimbursement (federal rate)	\$0.585/mi

**All fees are collected at the time of application**

**The applicant will pay all engineer fees, SEQR and all other related costs incurred by the Village for application reviews.**

**WATER RULES AND REGULATIONS  
FEE SCHEDULE 2019/2020**

<b>ITEM</b>	<b>FEE</b>
Fee for installation of water line from existing waterline to curb box including the meter will be the actual cost of equipment and labor for such installation.	ACTUAL COST
Self installation of lines larger than 1 inch, to cover inspection, Approval and administration.	\$100.
Inspection of new and/or replacement water line. (curb box to house)	\$50.
Subdivision inspection for each line being installed.	\$50. plus cost of material.
Subdivision inspection of main lines will be the actual cost of materials, equipment and labor.	ACTUAL COST
Disconnecting water use by owner (Turning off water)	\$36.
Connecting water use by owner (Turning on water)	\$36.
Water Rates per quarter (Art.7-8)	
Within the village users	
Administration Fee/Inactive Account Fee	\$65/quarter
Cost of water	\$4.10/1000 gal.
Outside of Village users	

Administration Fee	\$130/quarter
Cost of water	\$4.10/1000 gal.
Inactive account fee	\$65/quarter
Unmetered private fire service connection	\$50. annually
Metered fire service connection	\$4.10/1000 gal.
Cross connection: back flow prevention installation, inspection, etc.	at expense of consumer
Meter fees:	
*Meter testing fee	\$100
Damaged meter fee	\$125
Malicious tampering fee	\$325
*If meter is proved to be faulty, the homeowner will not be charged	

**SEWER USAGE RULES AND REGULATIONS  
FEE SCHEDULE 2019/2020**

<b>ITEM</b>	<b>FEE</b>
Connection to a sewer line be the actual cost of equipment and Labor for the connection.	ACTUAL COST
Permit and inspection for a new and/or replacement sewer line.	
Residential and Commercial	\$50.
Industrial	\$70.
Subdivision inspection for each line being installed	\$50.
Subdivision inspection of main lines, will be actual cost of material, Equipment and labor.	ACTUAL COST
Sewer rates per unit per month for <u>village users</u> .	\$33.50
Sewer rates per unit per month for <u>out of village</u> users.	\$41.00
Sewer base rate for temporary water shut-off/ Inactive Accounts	\$64.50/qtr.
Permit and inspection of a private sewage disposal system	\$150.
SPEDES Permit (section 10-1)	\$100.
Scavenger License (Section 8)	\$50.
Scavenger waste	\$.15/gallon

D. The organizational meeting for 2020 will be April 23.

The organizational meeting was closed at 5:40 pm.-Mayor Falsone motioned and seconded by Trustee poole to close the organizational meeting and it was unanimously carried.

**Regular monthly meeting of April 25, 2018**

**Minutes:** The minutes of the March27, 2019 meeting were approved as submitted.

**Privilege of the floor:** None

**Mayor's report:**

1. The Mayor updated on the Elms. The Planning Board held a Public Hearing on April 11, 2019 to discuss the Age Covenant. No one from the public was in attendance and it was decided to remove the Age Covenant. The Mayor also advised the board that he has released the restriction and the CEO is now able to issue building permits.
2. Genesee Valley Cycling Club will be holding a bike race through the Village on 5/19 from 9am-5pm.
3. NYS Comptroller's office put out the standings for Fiscal Stress and Environmental and our numbers are very low. We are in great shape.
4. The Mayor wrote a letter to Senator Funke on behalf of the Historical Society and as a member of the Historical Society asking for funds to help support Bloomfield's Forgotten Burying Ground plans to revitalize the space and plans to add a fence and monument.
5. The Mayor wrote up a Proclamation and had the Trustee's sign it for the donation of the land from Jim Johnson (Johnson's Funeral Home) to the East Bloomfield Historical Society. The Mayor will present both Mr. Johnson and the EB Historical Society with a copy on May 23, 2019.
6. Mayor showed some pictures to the Board that the CEO had sent to Mr. Shaffer on Bennett Ave. He had until 4/24/19 to clean up the front of his property or receive a citation for court.

**Clerk/Treasurer report:**

1. Abstract #11 (vouchers 824-856, TA 144) was audited and approved in the following amounts: general fund \$5,574.70; water fund \$16,627.95; sewer fund \$11,505.44; and TA \$99.00. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Harrington motioned, Trustee Bowe seconded and it was unanimously carried to pay the bills as presented.
2. The Financial Reports from March were submitted for review.
3. Trustee Harrington motioned to approve the necessary transfers and Trustee Poole seconded and it was unanimously carried to approve transfers.

<b>TO:</b>		<b>FROM:</b>		
A1620.4	BUILDINGS-CONTRACTUAL	A1620.42	TELEPHONE	\$ 500.00
A8560.4	SHADE TREES-CONTRACTUAL	A1989.4	OTHER GVT SUPPORT	\$ 16.00
				<b>\$ 516.00</b>
F8310.4	CONTRACTUAL	F8310.2	EQUIPMENT	\$ 100.00
F8310.4	CONTRACTUAL	F1960.4	WORKSHOPS	\$ 110.00
F8340.2	EQUIPMENT	F8340.4	CONTRACTUAL	\$ 2,000.00
F9055.8	DISABILITY INSURANCE	F9040.8	WORKERS COMP	\$ 220.00
				<b>\$ 2,430.00</b>
G8130.2	EQUIPMENT	G8120.4	CONTRACTUAL	\$ 4,300.00
G8130.4	CONTRACTUAL	G8130.1	PERSONAL SERVICES	\$ 185.00
G8130.42	UTILITIES	G8130.41	MATERIALS & SUPPLIES	\$ 6,000.00
G8130.42	UTILITIES	G8130.1	PERSONAL SERVICES	\$ 2,000.00
G9055.8	DISABILITY	G9040.8	WORKERS COMP	\$ 100.00
				<b>\$ 12,585.00</b>

**CEO report:** Monthly report – The Board is asking Jim Kier to please update the list with an additional column so they can see what the infraction is. Also, to please update the 2015-2016 ones and see what can be eliminated.

**Public works report:**

**Water:**

1. There were two water main breaks just this week, one on 5&20 and one on Bennett Ave. The one on Bennett Ave has to be replaced ASAP. Brian and the DPW crew will work on getting this done quickly.

**Sewer and WWTP:**

1. Brian is meeting with the Engineer on 4/25/19 for WWTP project.
2. There was a plug on East Main St. This section is being replaced once the ground hardens up.

**Streets and Equipment:**

1. Plows have been taken off the trucks.
2. Sweeping of the streets should be done next week along with power washing Main St.
3. The Cross walk signs will go up and the new striping will be done soon.
4. Trustee Poole would like to see flashing lights on the crosswalk on Main St near Howard Ave. Brian will look into solar flashing signs.
5. Banners will be up in May before Memorial Day.

**Village Engineer:** no reports.

**Standing committees:** no reports

**Special Committees:**

1. Comp Plan-Trustee Harrington stated the committee members met this month and that they are still working on the plan. Once the plan is complete we will have a joint public hearing to discuss.

**Unfinished Business:** none

**New business:**

1. The fire department has not been paying for their water usage. Brian explained that with the old fire house they did not but they should be paying with the design of the new fire house. Donna was told to start billing them for usage and the admin fee that they should be paying.
2. There are currently only 2 properties that should not be charged for water. One on Oakmount Ave and the other on Main St. We have agreements with these properties because of easements.

**Adjournment:** The May meeting will be the fourth Wednesday, May 22, 2019. Mayor Falsone motioned, Trustee Poole seconded and it was unanimously carried to adjourn the meeting at 6:35 p.m.

Respectfully submitted,

Donna Wollschleger, Clerk/Treasurer